



Regular Meeting of the  
**Santa Clara County Health Authority  
Governing Board**

Thursday, June 27, 2019, 12:00 PM - 2:30 PM  
Santa Clara Family Health Plan, Boardroom  
6201 San Ignacio Ave, San Jose, CA 95119

Via Teleconference  
Business  
211 Quarry Road, Suite 402  
Hoover Pavilion  
Palo Alto, CA 94305

Via Teleconference  
Residence  
1774 Steidl Road  
Bend, OR 97703

## AGENDA

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|--|----------------|-------|-------|
| <b>1. Roll Call and Board Member Recognition</b>   | Mr. Brownstein | 12:00 | 2 min |
| <b>2. Public Comment</b><br>Members of the public may speak to any item not on the agenda; two minutes per speaker. The Governing Board reserves the right to limit the duration of the public comment period to 30 minutes.   | Mr. Brownstein | 12:02 | 3 min |
| <b><u>Announcement Prior to Recessing into Closed Session</u></b><br>Announcement that the Governing Board will recess into closed session to discuss Item No. 3 below.  |                |       |       |
| <b>3. Adjourn to Closed Session</b>  |                | 12:05 |       |
| <b>a. <u>Existing Litigation</u></b> Government Code Section 54956.9(d)(1):<br>It is the intention of the Governing Board to meet in Closed Session to confer with Legal Counsel regarding consolidated Cases before the Board Administration of the California Public Employees' Retirement System: |                |       |       |
| i. In the Matter of the Appeal Regarding Membership Exclusion of Foundation Employees by Santa Clara County Health Authority (Respondent) and Craig W. Walsh (Respondent) Case Number: CalPERS Case No. 2017-1114; OAH No. 2018051223.   |                |       |       |
| ii. In the Matter of Appeal Regarding Membership Exclusion of Foundation Employees by Santa Clara County Health Authority (Respondent) and Melodie U. Gellman (Respondent) Case Number: CalPERS Case No. 2017-1115; OAH Case No. 2018051029.   |                |       |       |
| <b>b. <u>Conference with Labor Negotiators</u></b> (Government Code Section 54957.6):<br>It is the intention of the Governing Board to meet in Closed Session to confer with its management representatives regarding negotiations   |                |       |       |

with SEIU Local 521.

- Santa Clara County Health Authority Designated Representatives: Christine Tomcala, Dave Cameron, Sharon Valdez, and Richard Noack
- Employee Organization: SEIU Local 521

c. **Contract Rates** (Welfare and Institutions Code Section 14087.38(n)): It is the intention of the Governing Board to meet in Closed Session to discuss plan partner rates.

d. **Real Property Negotiations** (Government Code Section 54956.8): It is the intention of the Governing Board to meet in Closed Session to confer with its Real Property Negotiators concerning the price and terms of payment related to the possible lease of real property located at 408 N. Capital Avenue, San Jose, CA. The negotiators for the Health Authority are Dave Cameron, CFO, and Christine Tomcala, CEO. The other negotiating party is Capitol Square Partners.

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| <b>4. Report from Closed Session</b>   | Mr. Brownstein | 12:40 | 5 min |
| <b>5. Tentative Agreement with SEIU Local 521</b><br><b>Possible Action:</b> Delegate to the Executive/Finance Committee the authority to adopt the agreement with SEIU Local 521 following ratification by the Union. | Mr. Brownstein | 12:45 | 5 min |
| <b>6. Approve Consent Calendar and Changes to the Agenda</b><br>Items removed from the Consent Calendar will be considered as regular agenda items.<br><b>Possible Action:</b> Approve Consent Calendar                | Mr. Brownstein | 12:50 | 5 min |
- a. Approve minutes of the March 28, 2019 **Regular Board Meeting**
- b. Accept minutes of the May 1, 2019 **Executive/Finance Committee Meeting**
- Ratify approval of the February 2019 Financial Statements
  - Ratify approval to authorize the Chief Executive Officer to negotiate, execute, amend, and terminate a contract with Microsoft in an amount not to exceed \$605,000 for licensing
  - Ratify approval to authorize the Chief Executive Officer to negotiate, execute, amend, and terminate contracts with Cisco and ePlus in an amount not to exceed \$660,000 for hardware and implementation
  - Ratify approval to authorize the Chief Executive Officer to negotiate, execute, amend, and terminate a contract with selected HEDIS vendors in an amount not to exceed \$665,000 for licensing and implementation
  - Ratify approval to authorize the Chief Executive Officer to negotiate, execute, amend, and terminate a contract with Collective Medical Technology in an amount not to exceed \$250,000 for licensing and implementation
  - Ratify acceptance of the Investment Policy Review
  - Ratify approval of Finance Policies:
    - FA.01 General Finance Policy

- FA.02 Cash & Cash Receipts
  - FA.04 Accounts Receivable & Revenue
  - FA.05 Payroll & Employee Expenses
  - FA.06 Fixed Assets & Depreciation Expense
  - FA.08 Treasury & Debt
  - FA.09 Financial Close & Reporting
  - FA.10 Medical Expense & IBNP
  - FA.11 Healthcare Economics
- c. Accept minutes of the May 23, 2019 Executive/Finance Committee Meeting**
- Ratify approval of the March 2019 Financial Statements
  - Ratify acceptance of the Fiscal Year 2018-2019 Donations and Sponsorships Annual Report
  - Ratify acceptance of the Health Homes Program (HHP) Update
  - Ratify acceptance of the Network Detection and Prevention Report
- d. Accept minutes of the May 23, 2019 Compliance Committee Meeting**
- Ratify acceptance of the Compliance Activity and Audit Report
  - Ratify approval of the Compliance Dashboard
  - Ratify approval of the Fraud, Waste and Abuse Report
- e. Accept minutes of the April 10, 2019 Quality Improvement Committee Meeting**
- Ratify approval of the Quality Improvement Program Evaluation 2018
  - Ratify approval of the Quality Improvement Work Plan 2019
  - Ratify approval of the Population Health Assessment 2019
  - Ratify approval of the Experience with Complex Case Management Report 2019
  - Ratify approval of Quality improvement Policies:
    - QI.01 Conflict of Interest
    - QI.02 Clinical Practice Guidelines
    - QI.03 Distribution of Quality Improvement Information
    - QI.04 Peer Review Process
    - QI.06 Quality Improvement Study Design/Performance Improvement Program Reporting
    - QI.08 Cultural and Linguistically Competent Services
    - QI.09 Health Education Program and Delivery System Policy
    - QI.11 Member Non-Monetary Incentive
    - QI.12 SBIRT
    - QI.28 Health Homes Program Policy
  - Ratify acceptance of Committee Reports:
    - Credentialing Committee – February 27, 2019
    - Pharmacy & Therapeutics Committee – December 13, 2018
    - Utilization Management Committee – January 16, 2019
- f. Accept minutes of June 12, 2019 Quality Improvement Committee Meeting**
- Ratify approval of the CMC Assessment of Member Cultural and Linguistic Needs and Preferences

- Ratify approval of the Review of Population Health Management Strategy 2019
- Ratify approval of the Review of Quality Improvement Policies:
  - QI.13 Comprehensive Case Management
  - QI.15 Transitions of Care
  - QI.16 Managed Long Term Services and Support (MLTSS) Care Coordination
  - QI.17 Behavioral Health Care Coordination
  - QI.18 Sensitive Services, Confidentiality, Rights of Adults and Minors
  - QI.19 Care Coordination Staff Training
  - QI.20 Information Sharing with San Andreas Regional Center (SARC)
  - QI.21 Information Exchange Between Santa Clara Family Health Plan & Health Services Department
  - QI.22 Early Start Program (Early Intervention Services)
  - QI.23 Alcohol Misuses: Screening and Behavioral Counseling Interventions in Primary Care
  - QI.24 Outpatient Mental Health Services: Mental Health Parity
  - QI.25 Intensive Outpatient Palliative Care
  - QI.27 Informing Members of Behavioral Health Services
- Ratify acceptance of Committee Reports:
  - Credentialing Committee – April 3, 2019
  - Pharmacy & Therapeutics Committee – March 21, 2019
  - Utilization Management Committee – April 17, 2019
- g. Accept minutes of the May 8, 2019 Provider Advisory Council Meeting**
- h. Accept minutes of the June 11, 2019 Consumer Advisory Committee Meeting**
- i. Appoint Peter Nguyen, D.O., to serve on the Credentialing Committee**

<b>7. CEO Update</b> Discuss status of current topics and initiatives. <b>Possible Action:</b> Accept CEO Update	Ms. Tomcala	12:55 5 min
<b>8. Compliance Report</b> Review and discuss quarterly compliance activities and notifications. <b>Possible Action:</b> Accept Compliance Report	Ms. Larmer	1:00 5 min
<b>9. Healthy Kids Transition</b> Discuss transition of CCHIP members to Medi-Cal. <b>Possible Action:</b> Approve resolution authorizing management to withdraw from service area for the Healthy Kids product	Ms. Larmer	1:05 5 min
<b>10. April 2019 Financial Statements</b> Review recent organizational finance performance. <b>Possible Action:</b> Approve the April 2019 Financial Statements	Mr. Cameron	1:10 10 min

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| <p><b>11. Fiscal Year 2019-2020 Budget</b><br/>Review proposed budget for FY'20.<br/><b>Possible Action:</b> Approve FY'20 Budget</p>   | Mr. Cameron    | 1:20 20 min |
| <p><b>12. Building Rooftop Overlay Project</b><br/>Discuss proposal to install a TPO roof overlay.<br/><b>Possible Action:</b> Authorize CEO to negotiate, execute, amend, and terminate a contract with the selected roofing contractor for 6201 San Ignacio Ave., San Jose, CA in an amount not to exceed \$460,000</p> | Mr. Cameron    | 1:40 5 min  |
| <p><b>13. Board Discretionary Fund Expenditures</b><br/>Review and discuss requests for special project investments<br/><b>Possible Action:</b> Approve select special project investments</p>  | Ms. Tomcala    | 1:45 5 min  |
| <p><b>14. Member Enrollment and Retention Plan</b><br/>Discuss activities that promote enrollment and retention of Medi-Cal and CMC members.<br/><b>Possible Action:</b> Accept Member Enrollment and Retention Plan</p>  | Ms. Watkins    | 1:50 5 min  |
| <p><b>15. Preliminary Fiscal Year 2018-2019 Year in Review</b><br/>Review preliminary performance on FY'19 Plan objectives.<br/><b>Possible Action:</b> Accept Preliminary FY'19 Year in Review</p>   | Ms. Tomcala    | 1:55 5 min  |
| <p><b>16. Fiscal Year 2019-2020 Plan Objectives</b><br/>Review draft FY'20 Plan Objectives.<br/><b>Possible Action:</b> Approve FY'20 Plan Objectives</p>   | Ms. Tomcala    | 2:00 5 min  |
| <p><b>17. Fiscal Year 2019-2020 Team Incentive Compensation</b><br/>Consider proposed team incentive compensation program.<br/><b>Possible Action:</b> Approve FY'20 Team Incentive Compensation Program</p>  | Ms. Tomcala    | 2:05 5 min  |
| <p><b>18. Publicly Available Salary Schedule Ranges</b><br/>Consider changes to the Publicly Available Salary Schedule.<br/><b>Possible Action:</b> Approve Publicly Available Salary Schedule</p>  | Ms. Valdez     | 2:10 2 min  |
| <p><b>19. Annual CEO Evaluation Process</b><br/>Discuss appointment of a subcommittee to lead the annual evaluation process for the CEO.<br/><b>Possible Action:</b> Appoint temporary, ad-hoc subcommittee to conduct the annual evaluation of the CEO</p>   | Mr. Brownstein | 2:12 5 min  |
| <p><b>20. Election of Vice-Chairperson</b><br/>Consider nomination for the office of Vice-Chairperson.<br/><b>Possible Action:</b> Elect nominee for the office of Vice-Chairperson to serve the balance of the term</p>  | Mr. Brownstein | 2:17 3 min  |
| <p><b>21. Adjournment</b></p>   | Mr. Brownstein | 2:20        |

**Notice to the Public—Meeting Procedures**

- Persons wishing to address the Governing Board on any item on the agenda are requested to advise the Recorder so that the Chairperson can call on them when the item comes up for discussion.
- The Committee may take other actions relating to the issues as may be determined following consideration of the matter and discussion of the possible action.
- In compliance with the Americans with Disabilities Act, those requiring accommodations in this meeting should notify Jayne Giangreco 48 hours prior to the meeting at 408-874-1896.
- To obtain a copy of any supporting document that is available, contact Jayne Giangreco at 408-874-1896. Agenda materials distributed less than 72 hours before a meeting can be inspected at the Santa Clara Family Health Plan offices at 6201 San Ignacio Ave, San Jose, CA 95119.
- This agenda and meeting documents are available at [www.scfhp.com](http://www.scfhp.com).